

Mandatory Disclosure

1	AICTE File No.	07/06/KER/MBA/2002/038 DATED 27.05.2002
	Date & Period of last approval	4/4/2018 – 2018-2019
2	Name of the Institution	DC SCHOOL OF MANAGEMENT AND TECHNOLOGY
	Address of the Institution	ONE SCHOOL AVENUE PULLIKKANAM, VAGAMON
	City & Pin Code	VAGAMON-685503
	State / UT	KERALA
	Phone number with STD code	0486-9297030
	FAX number with STD code	0481-2564758
	Office hours at the Institution	9.30 AM TO 5.30 PM
	Academic hours at the Institution	8.15 AM TO 4 PM
	Email	info@dcschool.net
	Website	www.dcsmatvagamon.edu.in
	Nearest Railway Station(dist in Km)	Kottayam, 80 KM
	Nearest Airport (dist in Km)	Nedumbassery, 86.7 KM
3	Type of Institution	Private-Self Financed
	Category (1) of the Institution	Non Minority
	Category (2) of the Institution	Co-Ed
4	Name of the organization running the Institution	DC Kizhakemuri Foundation
	Type of the organization	Society
	Address of the organization	DC Kizhakemuri Foundation Good Shepherd Street, Kottayam
	Registered with	Registrar of Societies, Kerala
	Registration date	21-03-2001
	Website of the organization	www.dcsmatvagamon.edu.in
5	Name of the affiliating University	MG University
	Address	Priyadarsini Hills P.O., Kottayam – 686 560



Website	https://www.mgu.ac.in/
Latest affiliation period	2018-19
6 Name of Principal	Dr. Elizabeth George
Exact Designation	Principal
Phone number with STD code	04869 297030
FAX number with STD code	04812 564758
Email	principal.vgm@dcschool.net
Highest Degree	Ph.D
Field of specialization	Human Resources Management & Organizational Behavior

7 Governing Board Members

1	Chairman	Ravi DeeCee(Head of DCKF)
2	Nominee of the Trust(educationalist)	Dr. Beena George, Associate Professor in Cameron School ,Department of Management
3	Nominee of the Trust	TP Sreenivasan IFS, Former Ambassador of India to Various Countries.
4	Nominee of the Trust, Administrator com Entrepreneur.	Balagopal C, IAS(accomplished IAS office of Assam cadre and reputed entrepreneur)
5	Nominee of the Trust, Entrepreneur	Harikrishnan R Nair, Managing Director, Western India Cashew Ltd.
6	Nominee of the Trust,Dean of DC Group of Institutions	Dr. N. Ramachandran (Fellow in Management (PhD):Indian Institute of Management ,Kolkata
7	Nominee of the Trust(ex-officio)	Dr.Jayashankar Prasad,Director DC Group of Institutions,Trivadrum
8	Nominee of the Trust(ex-officio)	Dr.Siva Prakash C S,Principal DC School of Management ,Trivadrum
5	Director,Dc School of Technology,Vagamon	Dr.(Col) P S James

6	Senior Faculty(Professor)	Dr.Kuppachi Sreenivas
7	Junior Faculty(Professor)	Dr.Jyothi Vijayan

Frequency of meetings : 1

date of last meeting –

Academic
Advisor
y Body

**DC School of Management & Technology
Academic Advisory Council**

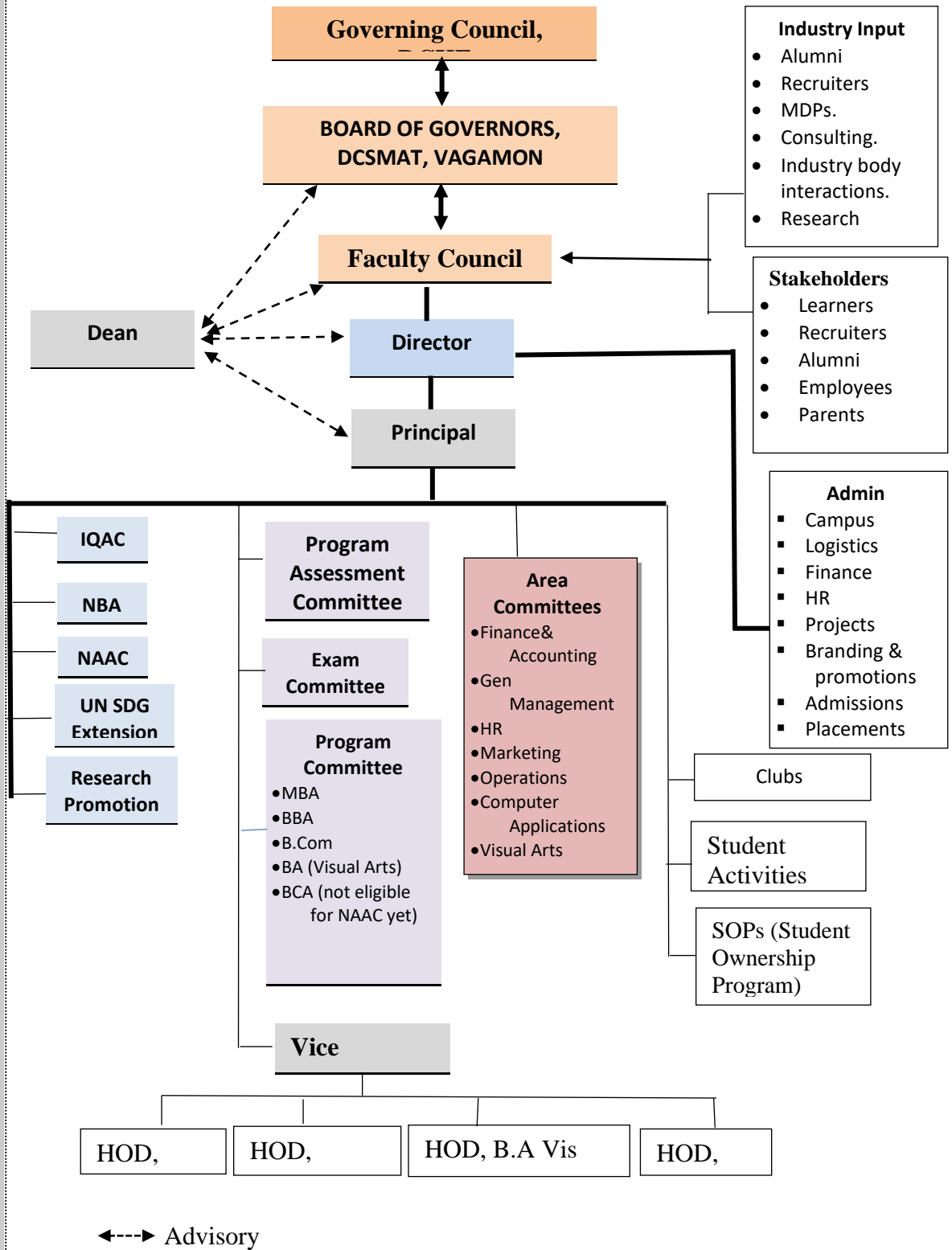
S.N O.	CATEGOR Y	Name	DESIGNATION
	Chairman	<i>Dr. Beena George, MBA (Indian Institute of Management Calcutta, PhD (University of Houston)</i>	<i>Dean, Cameroon School of Business (University of St. Thomas, Houston)</i>
	Member	<i>Dr. N. Ramachandran (Fellow in Management (PhD): Indian Institute of Management, K olkata</i>	<i>Management Consultant: Management Advisory Se rvices, Kochi and Chairperson JRS Consultants Private Limited, Kochi, India Professor: School of Manage ment, AIT, Bangkok, Thailand Professor: IIM Kolkata</i>
	Member	<i>Ajay Jacob</i>	<i>Jacobs Constructions USA</i>
	Member	<i>Balagoopal C, MA , Ex IAS</i>	<i>Director, Federal Bank Ltd, Director Enter Technologies Pvt Ltd</i>
	Member	<i>TP Sreenivasan ex IFS</i>	<i>Former Ambassador</i>
	Ravi Dee cee	<i>CEO, DC Books, Kottayam & Chief Facilitator, DCSMAT Institutions</i>	<i>Ravi Deecee</i>
	Member	<i>Chandra P Shanker</i>	<i>Chairman, Max Global V enture PVT LTD, Bangalore</i>

	<i>Member</i>	<i>Dr.ElizabethGeorge</i>	<i>Principal,DCSMATVagamon</i>
	<i>Member</i>	<i>Dr.JayasankarPrasadC</i>	<i>Director,DCSMATInstitutions& Campus Head, Trivandrum</i>
	<i>Member</i>	<i>Dr. Jyothi Vijayan</i>	<i>AssociateProfessor,DCSMAT Vagamon</i>
	<i>Member</i>	<i>Dr.JayasankarPrasadC</i>	<i>Director,DCSMATInstitutions& Campus Head, Trivandrum</i>

Frequency of meetings & date of last meeting

Date of last meeting :
Frequency of meetings : 1

FIGURE 2.1: DECENTRALIZED ACADEMIC ADMINISTRATION STRUCTURE FOR KEY ACADEMIC



Feedback from Students:

Online Faculty feedback for each faculty is taken from Learning Management System (LMS) Moodle.
Outgoing students provide feedback by using an exit survey system in the college.

Regular feedbacks are also obtained by the SOP owners and passed on to the Principal and Group Director.

We also have suggestion boxes at various places so that the students can give their suggestions to the Principal.

Office of the Principal is always open to the students and faculty so that they can give the feedback/suggestions for improving the growth and development of the Institution.

In the middle and in the end of the semester feedback is taken in a structured format consisting of 10 major parameters pertaining to teaching- learning process.

This feedback is taken online in an anonymous manner.

The responses are subject to Data Processing and the results are analyzed by the HoDs and the Principal, and the feedback is communicated to the faculty members concerned wherever necessary, for any remedial action and improvement.

Students' feedback on value added programmes conducted (for example guest lectures, seminars, employability camp, etc.) is obtained at the end of the programme.

Feedback from Alumni:

Director Corporate Relations and Alumni Affairs (CR & AA0 who also heads the Placement & Training Cell in co-ordination with the batch coordinator collects feedback from alumni.

Director CR & AA, alongwith Faculty Coordinator for Alumni Affairs coordinates the annual alumni meet and alumni association related activities. On the Graduation Day also feedback on the attainment of Programme Educational Objectives and Programme Outcomes is collected from the graduates.

Employers' Feedback:

The Director, CR & AA is continuously in contact with the organizations in which students are placed. The feedback is obtained through the telephonic conversation and personal discussion with the HR Personnel and other senior officials of the organization and also through collection of details by sending a structured questionnaire. Feedback is also obtained by the alumni from their employers and sent to the departments.

Community Feedback:

The NSS Unit of the college has been actively involved in rendering services such as conducting awareness programmes in Environmental Protection, Health, First Aid and General Safety. Further, blood donation camps, literacy camps and teaching computer fundamentals to rural children are some of the other activities.

The students collect the feedback of the people who make use of such services regarding the help availed by them, suggestion for improvement and scope for expansion. This feedback helps to improve the quality of service in the future camps.

Feedback from Parents.:

During PTA meetings, feedbacks on various aspects including curricular aspects are collected from the parents which will be discussed in the faculty council to improve course delivery

Feedback from Academic Peers and Industry:

The college development council members who are reputed academicians and industrialists give their feedback on the development and quality sustenance of the institution whenever they visit the campus and during GC meetings. Feedback is also obtained from industry experts who visit the college to give Guest Lectures, conduct Training Programmes, Workshops etc.

Feedback from Industries:

The Placement coordinator collects the feedback from the employers of students. Before the beginning of the course the concerned faculty for each course will make a presentation about the curriculum and course plan in front of an academicians from a premier institute / a reputed figure from the industry and obtain his opinions and suggestions

Feedback from Academic Peers:

Occasions of formal and informal contacts among the academic peers are utilized for exchange of ideas about the relevance and success of the curriculum.

The Academic Council

The Academic Council which consists of the faculty and other external members will examine in detail the suggestions received from the various stakeholders. This Council aggregates and analyzes the feedback and thereafter will represent it to the university, so that the university can consider them during the revision of the syllabi.

The Council gives formal approval for the curriculum of add-on courses and in certain cases gives recommendations for changes in the curriculum of University

11

Grievance redressal mechanism for faculty, staff and students

Grievance Redressal Mechanism

1. The institute's grievance redressal mechanism addresses grievances of teaching, non-teaching staff and students.

2. Following mechanisms exist: -
 - (a) Suggestion Box
 - (b) Student Ownership Program
 - (c) Verbal feedback/suggestions through Batch Coordinators
 - (d) Establishment of Committees such as Grievance Redressal Cell, Women Harassment Cell, SC/ST Cell
 - (e) Counsellor
 - (f) Online Complaint Management System. This online system has different tabs for different types of complaints such as Grievances, Maintenance of Hostels, Residences, Classes, Canteen, AIM Centre for scheduling related complaints, Accounts, Library, Systems and Wi-Fi support etc. The complaints are registered online and a registration number is automatically recorded. Automatically, mails are initiated to the concerned Depts and the complaints need to be addressed within set time limits. The system was developed in-house. URL: <http://cms.dcschool.net/Support/upload/>
 - (g) . Open Forums, as and when required.
 - (h) . Above all this, the Principal himself maintains a free flow of communication with all the teaching and non-teaching staff of the institute.

3. **Mechanism to Analyze the Nature of Grievances.**

The grievances are reviewed periodically by the Group Director and the Management. In fact, a copy of all grievances raised in the Complaint manager is sent to the Group Director and the Management. This is reviewed on a monthly basis.

12	Name of the Department*	Master of Business Administration
	Course	MBA
	Level	PG
	1 st Year of approval by the Council	2002

		180 (2023-25)	180 (2022-24)	180 (2021-23)
Year wise Sanctioned Intake				
Year wise Actual Admissions		87	91	147
Cut off marks – General quota		50%	50%	50%
% Students passed with Distinction		Result not declared	8%	7%
% Students passed with First Class		Result not declared	80%	62%
Students Placed		On Going	96%	79%
Average Pay package, Rs./Year		On Going	4 Lakhs	3.5 Lakhs
Students opted for Higher Studies		NA	NA	NA
Accreditation Status of the course	NAAC B+	NAAC B+	NAAC B+	
Doctoral Courses	Nil			
Foreign Collaborations, if any	Nil			
Professional Society Memberships	Indian Green Building Council, Kerala Management Association, Confederation of Indian Industry, National Institute of Personnel Management, AIMS, The Cochin Chamber of Commerce & Industry, National Safety Council, Kerala State Productivity Council			
Professional activities				

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Consultancy activities

Grants fetched

Departmental Achievements



Congratulations

DC SMAT
VAGAMON

MBA - MG UNIVERSITY EXAMINATIONS



7th
RANK

SANDEEP S

2022-24 BATCH



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Congratulations

DC SMAT
VAGAMON

MBA - MG UNIVERSITY EXAMINATIONS



9th
RANK

ABHIRAMI MANIKUTTAN

2022-24 BATCH



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ALUMNI TALK

SPEAKER:
RETHISH K VARGHESE
(Alumni)

Chief Strategy and Innovation
Officer at Oospyn Technologies
Pvt Ltd, Trivandrum

Join us for an electrifying Alumni
talk event featuring our outstanding
Alumni from MBA 06 Batch.

"One among the Top 10 Chief
Strategy Officers of 2022, by
Ceolnsight Magazine."



12th November Sunday
10:30 am to 12:30 pm



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CORPORATE TALK

SPEAKER:
ARUN PREM (Alumni)

Arun Prem
Center Head - Credit Mid Office
Group
South Indian Bank, Thodupuzha
MBA 2006

Join us on September 9th for an
electrifying corporate talk event
featuring our outstanding Alumnis.



#BACKTOTHEROOTS



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www.dcschool.net

ALUMNI TALK

SPEAKER:
BIBIN MATHEWS
(Alumni)

Co-Founder & CDO - Growcoms
Private Limited Building a spice-tech
company

Join us for an electrifying Alumni
talk event featuring our outstanding
Alumni from MBA 04 Batch.

Transitioning from a successful career
in various key roles he embarked on an
entrepreneurial journey and co-founded
Growcoms Private Limited.

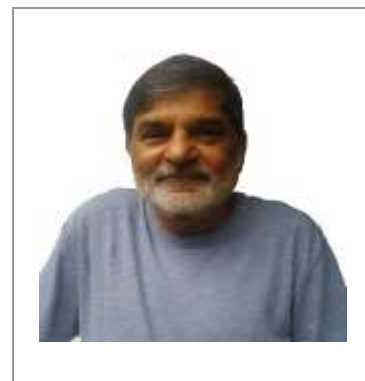


25th November Saturday
10 30 am to 12 30 pm



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Name of Teaching Staff*	Dr. N .Ramachandran		
Designation	Dean Management Studies		
Department	MBA		
Date of Joining the Institution	08-07-2020		
Qualifications with Class/Grade	B.COM	M.COM	Ph.D
Total Experience in Years	Teaching	49	Industry Research
Papers Published	National		International
Papers Presented in Conferences	National		International



Name of Teaching Staff*	Dr.(Col) James P S		
Designation	Director		
Department	MBA		
Date of Joining the Institution	10.04.2023		
Qualifications with Class/Grade	BSc	MSc (Defence studies), M.Sc (Psychology), MBA	Ph.D
Total Experience in Years	Teaching	17	Industry 26 Research
Papers Published	National		International
Papers Presented in Conferences	National		International



Name of Teaching Staff*	Dr.Elizabeth George		
Designation	Principal		
Department	MBA		
Date of Joining the Institution	03/02/2022		
Qualifications with Class/Grade	BA	MBA	FDP (IIM-A)
Total Experience in Years	Teaching 24	Industry	Research 6
Papers Published	National 9		International 17
Papers Presented in Conferences	National 6		International 9
PhD Guide? Give field & University	Management		University MG Univesity
PhDs / Projects Guided	PhDs		Projects at Masters level
Books Published / IPRs/ Patents	3		
Professional Memberships	NIPM,ISTD(Life Member)		
Consultancy Activities			
Awards			
Grants fetched			
Interaction with Professional Institutions			



13 Name of Teaching Staff*	Dr. Kuppachi Srinivas		
Designation	Professor		
Department	MBA		
Date of Joining the Institution	2013		
Qualifications with Class/Grade	B.COM	M.Com	PhD
Total Experience in Years	Teaching 27	Industry	Research 5
Papers Published	National 3		International 0
Papers Presented in Conferences	National 5		International 1



Name of Teaching Staff*	Dr. Rudolf Wranton Perez		
Designation	Professor		
Department	MBA		
Date of Joining the Institution	8/5/2019		
Qualifications with Class/Grade	BE	MBA	Ph.D
Total Experience in Years	Teaching	Industry	Research
Papers Published	National		International
Papers Presented in Conferences	National		International



13	Name of Teaching Staff*	Umesh Neelakandan		
	Designation	Professor		
	Department	MBA		
	Date of Joining the Institution	10-01-2024		
	Qualifications with Class/Grade	BSc Physics	PGDBA, PGDHHM	PhD
	Total Experience in Years	Teaching 8	Industry 7	Research
	Papers Published	National		International
	Papers Presented in Conferences	National		International



	Name of Teaching Staff*	Baiju P Samuel		
	Designation	Associate Professor		
	Department	MBA		
	Date of Joining the Institution	06/05/2011		
	Qualifications with Class/Grade	BLM	MBA, MLM, FDP (IIM-A)	
	Total Experience in Years	Teaching 12	Industry 6	Research 6
	Papers Published	National 1	International 1	
	Papers Presented in Conferences	National		International 1



Name of Teaching Staff*	Dr. Joby Jose		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	1/2/2019		
Qualifications with Class/Grade	BA	MBA, M.Phil, MSW, PGDHA, ADHRM	
Total Experience in Years	Teaching 7	Industry 9	Research 6
Papers Published	National 2	International 7	
Papers Presented in Conferences	National 3	International	



Name of Teaching Staff*	Dr.Jyothi Vijayan		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	2015		
Qualifications with Class/Grade	B.Sc	MBA	
Total Experience in Years	Teaching 14	Industry 1	Research 4
Papers Published	National 8	International	
Papers Presented in Conferences	National 7	International	
PhD Guide? Give field & University	Field	University	



Name of Teaching Staff*	Dr. Shebin Sharief		
Designation	Associate Professor		
Department	MBA		
Date of Joining the Institution	01.02.2024		
Qualifications with Class/Grade	BA	MCom, MSc, MBA Ph.D	
Total Experience in Years	Teaching	Industry	Research
Papers Published	National	International	
Papers Presented in Conferences	National	International	
PhD Guide? Give field & University	Field	University	





Name of Teaching Staff*	Dr.Arun Vijay		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	17/01/2022		
Qualifications with Class/Grade	B.SC	MBA,M.Sc	Ph.d
Total Experience in Years	Teaching 1	Industry 15.5	Research
Papers Published	National 1	International 6	
Papers Presented in Conferences	National 7	International	



Name of Teaching Staff*	Dr.Muhammed Ashiq A M		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	06-10-2022		
Qualifications with Class/Grade	BCOM	MCOM Ph.D	
Total Experience in Years	Teaching 3	Industry	Research 5
Papers Published	National	International 4	
Papers Presented in Conferences	National	International 3	



Name of Teaching Staff*	Dr. Sruthy Vijayakrishnan			
Designation	Assistant Professor			
Department	MBA			
Date of Joining the Institution	13-07-2022			
Qualifications with Class/Grade	BBA	MBA, UGC Net	Ph.D	
Total Experience in Years	Teaching 6	Industry	Research	
Papers Published	National		International	
Papers Presented in Conferences	National		International	
PhD Guide? Give field & University	Field		University	
PhDs / Projects Guided	PhDs		Projects at Masters level	

Name of Teaching Staff*	Mr. Prajith P K			
Designation	Assistant Professor			
Department	MBA			
Date of Joining the Institution	07/08/2017			
Qualifications with Class/Grade	B. Sc (Maths)	MBA (Marketing &HR), UGC net		
Total Experience in Years	Teaching 10 years	Industry	Research	
Papers Published	National 0	International 4		
Papers Presented in Conferences	National 0	International 4		

Name of Teaching Staff*	Mr.Jayan K R		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	01-03-2023		
Qualifications with Class/Grade	BBA	MBA,UGC NET	
Total Experience in Years	Teaching	Industry	Research
Papers Published	National		International
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs	Projects at Masters level	



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Name of Teaching Staff*	Sanesh P Varghese		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	14/07/2021		
Qualifications with Class/Grade	MBA		
Total Experience in Years	Teaching 18	Industry 7	Research 1
Papers Published	National		International 3
Papers Presented in Conferences	National		International 3
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs	Projects at Masters level	



Name of Teaching Staff*	Mr. Shidas Muhammed		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	15.01.2024		
Qualifications with Class/Grade	Btech	MBA, MA Economics (Pursuing)	
Total Experience in Years	Teaching	3	Industry Research
Papers Published	National		International
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs		Projects at Masters level
Interaction with Professional Institutions			



Name of Teaching Staff*	Mr.Ramesh Krishnan		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	02.02.2024		
Qualifications with Class/Grade	BE	PGDM, Mtech	
Total Experience in Years	Teaching	4	Industry Research
Papers Published	National		International
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs		Projects at Masters level



Name of Teaching Staff*	Akhil B Vijayan		
Designation	Assistant Professor		
Department	MBA		
Date of Joining the Institution	1/6/2012		
Qualifications with Class/Grade	BBA	MBA	
Total Experience in Years	Teaching 12	Industry 1	Research
Papers Published	National		International
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs		Projects at Masters level



Name of Teaching Staff*	Rinu Mathew		
Designation	Assistant Professor		
Department	BBA		
Date of Joining the Institution	11/12/2019		
Qualifications with Class/Grade	B.Com	M.Com	
Total Experience in Years	Teaching 5	Industry	Research
Papers Published	National 1	International 5	
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs		Projects at Masters level




Name of Teaching Staff*	Reenu Jacob		
Designation	Assistant Professor		
Department	BBA		
Date of Joining the Institution	12/09/2022		
Qualifications with Class/Grade	BCOM	MCOM	
Total Experience in Years	Teaching 12	Industry 1	Research
Papers Published	National		International
Papers Presented in Conferences	National		International




Name of Teaching Staff*	Renjitha R		
Designation	Assistant Professor		
Department	BCA		
Date of Joining the Institution	15/5/2016		
Qualifications with Class/Grade	BCA	MCA	
Total Experience in Years	Teaching 6	Industry 3	Research
Papers Published	National 1	International 5	
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs	Projects at Masters level	



Name of Teaching Staff*	Rani Augustine		
Designation	Assistant Professor		
Department	BCA		
Date of Joining the Institution	17/07/2019		
Qualifications with Class/Grade	B.Tech	M.Tech, Diploma (CSE)	
Total Experience in Years	Teaching 10	Industry	Research
Papers Published	National	International	
Papers Presented in Conferences	National	International	



Name of Teaching Staff*	Rajisha R		
Designation	Assistant Professor		
Department	BCA		
Date of Joining the Institution	06/04/2022		
Qualifications with Class/Grade	A.M.I.E(CSE)	M.TECH,MBA	
Total Experience in Years	Teaching 10	Industry	Research
Papers Published	National	International	
Papers Presented in Conferences	National	International	
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs	Projects at Masters level	




Name of Teaching Staff*	Alna Anto C		
Designation	Assistant Professor		
Department	BCA		
Date of Joining the Institution	20/11/2023		
Qualifications with Class/Grade	BSc Maths	MCA	
Total Experience in Years	Teaching	Industry	Research
Papers Published	National		International
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs	Projects at Masters level	



Name of Teaching Staff*	Archana K M		
Designation	Assistant Professor		
Department	BCA		
Date of Joining the Institution	15/11/2023		
Qualifications with Class/Grade	BCA	MSc Computer Science	
Total Experience in Years	Teaching	Industry	Research
Papers Published	National		International
Papers Presented in Conferences	National		International
PhD Guide? Give field & University	Field	University	
PhDs / Projects Guided	PhDs	Projects at Masters level	



14	Admission quota#	50% Merit Quota, 50% Reservation Quota		
	Entrance test / admission criteria	CMAT/CAT/KMAT		
	Cut off / last candidate admitted	15% for General Category , 10% for OBC, 7.5% for SC/ST	15% for General Category , 10% for OBC, 7.5% for SC/ST	15% for General Category , 10% for OBC, 7.5% for SC/ST
	Fees in rupees	Rs.99500/ per semester	Rs.99500/ per semester	Rs.99500/ per semester
	Number of Fee Waivers offered			
	Admission Calendar	June to June		
	PIO quota	No		

15	Infrastructural information^	
	Classroom/Tutorial Room facilities	

Computer Centre facilities



Library facilities



Auditorium / Seminar Halls / Amphi



Ph
oto

Cafeteria



Outdoor Sports facilities





to

Gymnasium facilities



16 Boys Hostel





Girls Hostel





Medical & other Facilities at Hostel



Photo

17	Academic Sessions	
	Examination system, Year / Sem	Semester wise
	Period of declaration of results	Semester wise
18	Counseling / Mentoring	Available
	Career Counseling	Available
	Medical facilities	Available
	Student Insurance	Available
19	Students Activity Body	Available
	Cultural activities	Available
	Sports activities	Available

	Literary activities	Available
	Magazine / Newsletter	Available
	Technical activities / TechFest	Available
	Industrial Visits / Tours	Available
	Alumni activities	Available
20	Name of the Information Officer for RTI	Dr.Elizabeth George
	Designation	Principal
	Phone number with STD code	04869 297030
	FAX number with STD code	04812 564758
	Email	info@dcschool.net

CAY=Current Academic Year

*Repeat this template for each department / staff.

#Repeat this template for additional quota, if any.

^Add photographs